

Witness Initials _____

Witness Affidavit

Read the following carefully before providing your statement:

Employees are obligated to provide information to authorized representatives of the Agency if an investigation relates to an official matter and the information is obtained in the course of employment or as a result of relationships incidental to Federal employment. This includes the furnishing of a signed sworn or affirmed statement. Failure to cooperate with an investigation may constitute the basis for disciplinary action.

This obligation does not infringe on an employee's right to invoke the protection of the Fifth Amendment to the Constitution with regard to self-incrimination. (7 C.F.R. 735-23 (c)). This right applies only to investigation of criminal acts - not to violation of administrative rules or regulations.

Federal courts have routinely held that a person who makes a false § 1746 statement "under penalty of perjury" may be charged with perjury under 18 U.S.C. § 1621, just as if the statement were made under oath.

Pursuant to 28 U.S.C. § 1746, I, **(NAME OF WITNESS)** declare as follows:

My position: (Title, series, grade)

Organizational unit to which I am assigned:

My work phone:

My work address:

Name of my immediate supervisor:

My supervisor's phone:

Date(s) of incident(s) covered by this statement:

Instructions:

- Describe below what you personally saw or heard.
- Include the full name (first and last) of any person involved or who may have witnessed any event in your statement if you know them or any identifying information if you do not know the name.
- Include dates and times if you know them for what you saw or heard.
- Be as specific regarding details as possible.

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Statement

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Please read the following carefully before you sign this page and initial each preceding page:

- I have been informed and I understand that my statement results from is an official investigation involving matters relating to my official duties as a federal employee.
- I have been informed and I understand this is not a criminal investigation and neither the information I provide in response to questions by the investigator or any evidence gained by reason of my answers will be used against me in a criminal proceeding unless I knowingly provide false information.
- I have been informed and I understand if I provide information during this official investigation that I know to be false at the time I provide that information, my providing false information can be a basis for disciplinary action which may result in my removal from federal service.
- I have been informed and I understand if I provide information during this official investigation that I know to be false at the time I provide that information, my providing false information can be a basis for criminal prosecution.

Signature of Witness:

Time & Date:

Witness to Signature:

Time & Date: